

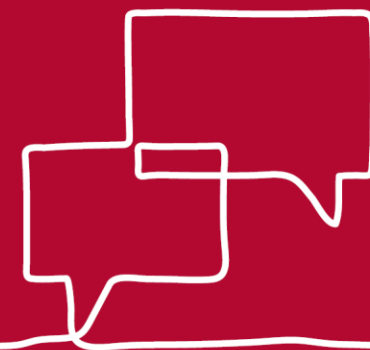


Charity

St Martin-in-the-Fields Charity

Emergency Grants (VRF)

FAQs



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What do we offer?*

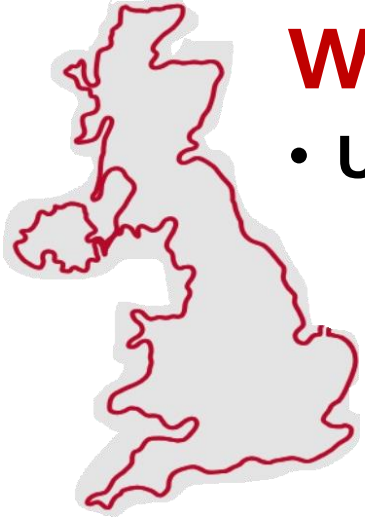
- Quick, emergency / crisis grants

Why do we offer it?

- We want to enable you to support clients experiencing or at risk of homelessness
- To access accommodation



*We don't offer advice on housing or homelessness. For advice, we suggest contacting [Shelter](#) or your local [Citizens Advice](#)



Where are our grants available?


- **UK wide / all four nations**

When are applications open?

- **No grant rounds**
- **Open year-round (apart from 1 to 2 weeks around financial year-end)**
- **Application form is open Monday to Friday, 9am - 4pm**



What costs can the grants be for?

Grants can cover:		Grants can't cover:	
Rent in advance (for private or social tenancies / licences)	✓	Rent / service charge arrears	✗
Deposit	✓	White goods / flooring / furniture / household goods / furnishings	✗
ID (including photo and travel to and from passport office / consulate)	✓	Utilities / every day living costs	✗
Removals	✓	Debt / bankruptcy fees	✗
Emergency Accommodation	✓	Rent in advance / deposit where the client has already moved in / already has access to the accommodation	✗
		Rent in advance / deposit / emergency accommodation where the applicant organisation is the landlord / managing agent	✗
		Costs that have already been paid	✗
		Hoarding / decluttering / deep cleaning support	✗

What if the cost / item isn't covered by Emergency Grants (VRF)?

- If you're looking for help that we don't provide, we recommend checking:
 - [Turn2Us grants database](#)
 - [Lightening Reach](#)



Who can our grants support?

Anyone aged 16+	✓
People with No Recourse to Public Funds ('NRPF'), seeking asylum / refugee / migrant	✓
Fleeing / have fled domestic abuse, family / relationship breakdown, anti social behaviour, cuckooing, county lines, unsafe / inaccessible / dis-repaired accommodation, overcrowding, in criminal justice system etc.	✓
Any type/s of support needs	✓
All household types (single people, couples, families, siblings, etc.)	✓
Unemployed / *employed <i>*(We don't financially assess clients, but we trust frontline / support workers to apply for grant funding only when it's appropriate)</i>	✓

How much funding is available?

- **Discretionary grants of up to £650 per application**
- **Maximum award of £650 to any one client within a rolling 12-month period**
- **No limit to the number of applications a frontline worker (applicant) can make**
- **£50,000 annual limit from an eligible organisation**





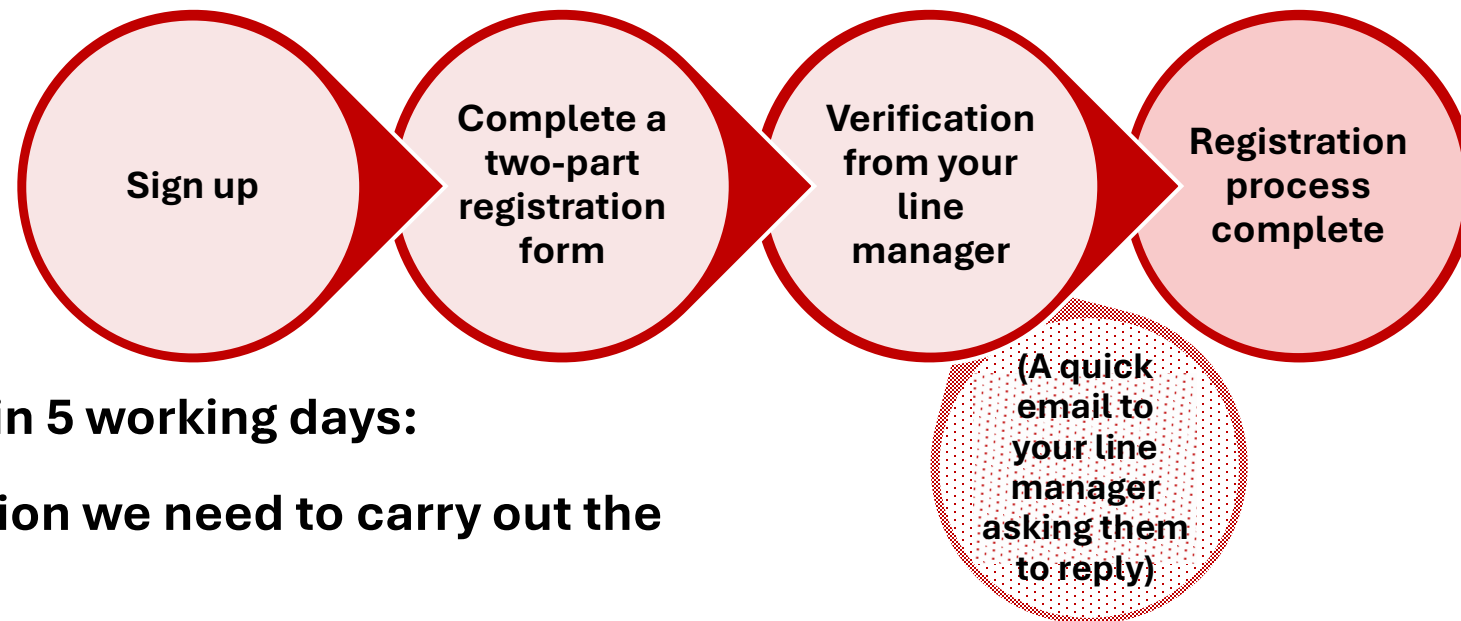
Who can register / make grant applications?

Eligible:		Not eligible:	
Paid frontline / support workers and health practitioners who directly support to clients, including:		Clients themselves / family members / friends	x
GPs, nurses, mental health practitioners, social prescribers	✓	Unpaid volunteers / interns / work placement students	x
IDVAs, Social workers, housing officers, outreach workers, family support workers, advocacy workers, etc.	✓	Staff of organisations that can't receive / make onward payment of funds	x
Debt / benefit / employment advisors, etc.	✓	Landlord or managing agent of the accommodation offered if applying for rent in advance / deposit / emergency accommodation (Application must be from an eligible third-party organisation)	x
Teachers, student welfare officers, etc.	✓		

How are grant applications made?



What does registration / requesting an account involve?



How long does it take?

We aim to process registrations within 5 working days:

- Providing we have all the information we need to carry out the relevant checks
- Often in less than 5 working days
- Sometimes within 1 -2 working days!

What information do we ask for in the registration form?



Your work contact / role details	✓
Your line manager's details	✓
Information about your organisation <ul style="list-style-type: none">• Including charity / company registration number/s	✓
Copy of your organisation's adult safeguarding policy <ul style="list-style-type: none">• Reviewed within last 3 years	✓
Contact details of your Designated Safeguarding Lead /Officer	✓

What happens during the grant application process?






- You complete the application form
- We assess it
- Application - awarded, declined or returned
 - Returned = sent back to applicant in portal requesting additional info / evidence
 - Application is resubmitted
 - We reassess it

How are grants paid, and who are they paid to?



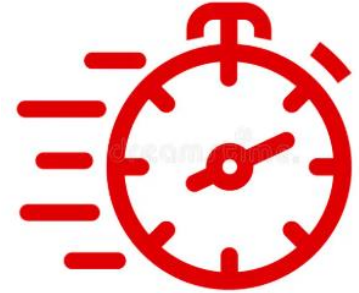
- By BACS – direct to applicant organisation
- Applicant organisation then pays funds on to landlord / service provider

What supporting documents we do need with grant applications?

<p>With every grant application</p> <p>Consent from your client:</p> <ul style="list-style-type: none">• We prefer for your client to complete our Written Consent Form where possible. If they're unable / unavailable to give written consent, we can accept a completed copy of our Verbal Consent Form• For more information about our consent forms, please see our Help Page under the heading 'Client Consent'	
<p>With every grant application</p> <p>Evidence of the cost from the landlord / service provider</p> <ul style="list-style-type: none">• For detailed information of what evidence we need, please see our 'Application Evidence' document	
<p>With the first grant application only</p> <p>Evidence of your organisation's bank account:</p> <ul style="list-style-type: none">• A bank statement header / letter from your organisation's bank<ul style="list-style-type: none">◦ Dated within the last 3 months and confirming the:<ul style="list-style-type: none">▪ Account number▪ Sort-code▪ Name in which the account is held	

How long do applications take?

- We aim to turn around grant applications (from receiving them to paying funds) within 5 working days:
 - Providing we have all the information and evidence we need
 - Often in less than 5 working days
 - Sometimes within 1 – 2 working days!



What do we need after a grant has been awarded?



- Evidence of spend
 - Within 8 weeks of grant payment
 - For detailed information of what documents we need, please see our [‘Evidence of Spend’](#) document

Links and info...

- Information, T&Cs, eligibility criteria, etc.

- [Grant Making Policy](#)
- [Terms & Conditions](#)
- [Help page](#)



New application portal launched 8 June

- [Application Portal](#)



Sustaining accommodation / maintaining tenancies

- We're currently testing a new approach to helping people sustain their accommodation



Any questions / feedback?

Feel free to email us:

vrf@stmartinscharity.org.uk

Thank you for your interest

**We look forward to receiving your registration /
grant applications!**